

OSCEOLA PUBLIC LIBRARY BOARD OF TRUSTEES

Minutes of Regular Meeting: June 21, 2016

Members Present: Stephen Bjork, Marcia Dressel, Julie Galonska, and Kelly McBride

Michele Merrit arrived at 6:55

Members Absent: Drew Wellumson, Amy Erickson Hagen, and Mike Salewski

CALL TO ORDER: Bjork called the meeting to order at 6:02.

McBride announced Merrit would be late. Bjork suggested saving official business until her arrival.

CITIZEN'S COMMENTS: There were no citizen's comments.

DIRECTOR'S REPORT: McBride will be presenting at the MLA annual conference in Duluth this fall. McBride reported that visits to the schools increased the program attendance numbers in May. She indicated that school visits are very important to overall program attendance. In addition to children's activities. The Library will host a number of adult and teen activities throughout the summer. McBride was pleased with the \$1,500 raised at the Friends of the Osceola Public Library's booksale and the additional \$600 raised at the Pancake Breakfast.

SUMMER EVENTS COMMITTEE UPDATE: McBride gave a preliminary report on Rhubarb Days to the board featuring feedback from OPL staff, surveys, and the summer events committee. McBride also reported on program attendance as well as the preliminary financial results. A final report will be given in August.

BUDGET COMMITTEE: Bjork suggested that budget committee members should remain the same in 2017. Committee members include Mike Salewski, Stephen Bjork, Kelly McBride and Joel West. Bjork instructed McBride to set up a meeting sometime in the next month

PERSONNEL COMMITTEE: McBride reported the Wellumson has volunteered to serve on the committee. The 2017 committee will be Stephen Bjork, Julie Galonska, and Drew Wellumson. Merritt will no longer serve on the committee. Bjork indicated that the group should have a preliminary meeting to plan for McBride's evaluation. Committee hopes to have board approve the evaluation at the September meeting.

NEXT MEETING DATE: July 21, 2016.

POLICY REVIEW: Board reviewed the Challenged Materials and Reconsiderations Policy as well as the Collection Development Policy.

Merritt arrived at 6:55

Board continued policy review. Changes were made to the Challenged Materials and Reconsideration Policy surrounding the language about the written communications to the library board.
Galonska/Dressel motion to approve policy. Motion carried 4-0.

Board considered various changes McBride suggested to the Collection Development Policy.
Galonska/Dressel motion to approve policy with recommended changes. Motion carried 4-0.

APPROVE AGENDA: Dressel/Bjork motion to change agenda order to save official business until Merritt's arrival. Motion carried 4-0.

APPROVE MINUTES FOR MAY: Dressel/Merritt motion to approve May meeting minutes with recommended revisions. Motion carried 4-0.

MONTHLY FINANCIAL RESULTS: Bjork indicated that Salewski had sent his questions prior to meeting and related questions to the board. McBride explained the petty cash process and how Joel S. works with the village to track petty cash expenditures. Salewski questioned a Movies Under the Stars expense and McBride explained it was for equipment. Galonska/Dressel motion to approve the financials. Motion carried 4-0.

MONTHLY BILLS: Bjork indicated again that Salewski had sent his questions prior to the meeting. Salewski wondered about an expense paid to the railway and McBride explained it was for advertising in their annual publication. Merritt asked about McBride's mileage to Chippewa Falls and McBride explained it was to pick up a table and chairs for the OPL loft. Dressel asked about an advertising expense in the Sun. McBride indicated the library does more advertise prior to the Rhubarb Days.
Galonska/Merritt motion to approve bills. Motion carried 4-0.

Bjork adjourned meeting at 7:21.

Respectfully submitted,

Kelly McBride
Director, Osceola Public Library