

Osceola Public Library Board of Trustees
Minutes of Regular Meeting on March 16, 2016

Members Present: Mike Salewski, Marcia Dressel, Julie Galonska, Kelly McBride, Drew Wellumson, Amy Erickson Hagen, Stephen Bjork.

Members Absent: Michele Merritt

Also Present: Joel Schwochert, Rebekah Palmer, and Cheryl Beardslee

- Bjork called the meeting to order at 6:02.
- Approval of the Agenda: Bjork informed group that Bob Wolf is unable to attend to give a campaign update and recommended that item is dropped from the Agenda. Galonska/Salewski motion to approve with one amendment. Motion carried 7-0.
- Approval of February Minutes: Erickson Hagen/Wellumson motion to approve minutes. Motion carried 7-0.
- Citizens Comments: Cheryl Beardslee, new president of the Friends of the Osceola Public Library introduced herself, gave a brief report on the success of the Celebrate Osceola event and congratulated everyone on winning the Non-Profit of the Year Award.
- Library Director's Report: McBride gave report to board. Mentioned recent WISL meeting attendance (Wisconsin Small library organization) as well as a fundraising workshop. McBride highlighted recent achievements in programming including more attendance at storytime and outreach to local schools. Erickson Hagen questioned circulation reports. Discussion ensued regarding the best way to present circulation stats. Erickson Hagen agreed to work with McBride and the board to produce informative and useable reports. McBride noted that St. Croix County has increased their Act 150 funding to libraries outside the county. The reimbursement rate is now at 100%.
- Monthly Financial Report: Dressel had a question regarding when the library receives Act 150 reimbursement. McBride informed the board that OPL received all annual payments for the year. Salewski asked again about the missing revenue numbers. Schwochert responded that she has requested the village fill in the numbers and that the matter will continue to be pursued. Salewski also suggested have a formal budget

document signed by board. McBride said she will put something together for the April meeting. Salewski/Wellumson motion to approve monthly financial results. Carried 7-0.

- Audit and Approve Bills: Salewski recommended the library staff purchase items locally. Salewski/Dressel motion to approve bills. Carried 7-0.
- Policy Review: The board looked over policies as part of a final review. Minor suggestions were made. Dressel/Galonska motion to approve policies upon making minor corrections. Carried 7-0.
- Summer Events Committee: Schwochert reported on the status of Rhubarb Days and Movies Under the Stars. The committee continues to seek donations and solidify plans. Palmer reported on the events and programs planned as part of the library's Summer Learning Program. Bjork recommended Palmer attend the next Village Board meeting to give similar report to the board.
- Annual Summit Meeting: McBride reminded the board that planning needs to begin for the Annual Summit meeting. Erickson Hagen agreed to help with the planning for the event.
- Next meeting will be held April 20, 2016 at 6:00 pm.
- Bjork adjourned the meeting at 7:00 pm.

Respectfully Submitted,
Kelly McBride, Director
Osceola Public Library