

OSCEOLA PUBLIC LIBRARY BOARD OF TRUSTEE

Minutes of Regular Meeting: Sept. 23, 2016

Members Present: Stephen Bjork, Marcia Dressel, Mike Salewski, and Julie Galonska

Members Absent: Amy Erickson Hagen, Michele Merritt, and Drew Wellumson

CALL TO ORDER: Bjork called the meeting to order at 6:10.

AGENDA: Galonska/Salewski motion to approve the agenda. Motion carried 4-0.

MINUTES: Salewski/Dressel motion to approve minutes as amended. Motion carried 4-0.

CITIZEN'S COMMENTS: Cheryl Beardslee, president of the Friends of the Osceola Public Library, outlined the current financial situation of the Friends group. After another profitable book sale, the Friends are pleased with the money they have and are looking forward to promoting the group and helping the library. Beardslee noted that the group was considering whether two book sales a year is still feasible and explained the group may consider only doing one. McBride mentioned the Friend recently donated \$950 to the OPL for fall programming.

LIBRARY DIRECTOR'S REPORT: McBride discussed upcoming staff development opportunities and mentioned she will be presenting at the Minnesota Library Association Conference on September 30. McBride was very pleased with the 2016 Summer Learning Program and felt teen participation was up this year. The Kid Zone at Wheels and Wings was a success again this year and McBride expressed her gratitude to library staff and to the volunteers who helped. She thanked Mike Salewski and his family for their help.

MONTHLY FINANCIALS: Salewski commented on the budget projection document prepared by McBride indicated we have very little excess money. He asked that McBride report on her strategy to manage staff hours through the end of the year. McBride stated that because of staff requested schedules changes and other factors, the library will require less staffing through December. Salewski/Galonska motion to approve bills. Motion carried 4-0.

MONTHLY BILLS: Salewski inquired about the purchase of a projector. McBride explained that projector was returned as staff discovered original projector was still in working condition. McBride indicated a new projector will be purchase in 2017. Galonska/Salewski motion to approve bills. Motion carried 4-0.

PARTNER'S MEETING REPORT: Bjork reported on meeting held August 24. Galonska was unable to attend. Bjork reported the cabinet is still working on a loan options and grant opportunities. Other topics of discussion pertained to the private v. public phase of the project, the makeup of the design committee, and the overall project timeline.

Dressel/Galonska motion to enter into closed session for the purpose of discussing the director annual review at 7pm. Roll call vote: Salewski-yes, Dressel-yes, Galonska- yes, and Bjork-yes.

Board returned to open session at 7:10.

Galonska/Salewski motion to approve the director review. Motion carried 4-0.

Dressel/Galonska motion to enter into closed session for the purpose on conducting the director evaluation at 7:12. Roll call vote: Salewski- yes, Dressel- yes, Galonska-yes, and Bjork-yes.

NEXT MEETING: October 19, 2016.

Bjork adjourned meeting at 7:50.

Respectfully submitted,

Kelly McBride, Director

Osceola Public Library