



Library Board of Trustees
Minutes of Regular Meeting July 11th, 2024

Trustees Present: Taylor Baert, Gail Hanson, Ron Johnson, Michele Merritt, Maureen Rogers, Deb Rose

Trustees Absent: Arvid Maki

Also present: Director Anne Miller, Cheryl Beardslee from FOTL

President Michele Merritt called the meeting to order at 5:30.

Motion to approve the agenda by Gail, seconded by Taylor. Carried unanimously.

Motion to approve the **Minutes for the June regular meeting** by Deb. Seconded by Maureen. Carried unanimously.

Citizens' Comments – Cheryl reported that the Friends of the Library bank account is looking good as a result of the recent strong book sales and the garage sale. They have also had some success recruiting volunteers for the book sales.

Director's Report – Anne reported that June was a busy month with the garage sale of surplus library items, clearing out the off-site storage unit, attending a library symposium, kicking off the Summer Learning Program, adding additional learning events, and hosting school groups.

Monthly Financials – Motion to approve the financial report by Maureen, seconded by Taylor. Carried unanimously.

Audit and Approve Bills – Motion to pay the bills by Ron, seconded by Deb. Carried unanimously.

Volunteer Policy – The board reviewed the policy and the volunteer application form. Motion made by Deb, seconded by Gail, to approve the Volunteer Policy with a couple of very minor changes. Motion carried unanimously.

Gifts and Naming Rights Policy – The library already has a Gifts Policy, but no Naming Rights Policy. These two policies will be rolled into one. Anne drafted the new policy based on one used by the Kenosha Public Library. Katelyn Noack with IFLS also advised Anne about naming rights. The board felt that the new policy looks good, but wanted to make sure that it does not affect past donors in any negative way. Michele will speak with former members of Millpond Learning Foundation to see if promises made to past donors may be affected by the new policy. Anne will also check with IFLS staff on this.



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2025 Library Budget – Anne, Michele, and Deb met earlier to start working on the budget for 2025. They presented several budget proposals to the board and will be further fine-tuning the numbers. Anne will be attending a budget webinar put on by IFLS.

Anne shared information on Library Trustee Training Week which will be held from August 19 to August 23. The webinars can be attended individually, or if more than one person is interested in a particular session, we could reserve a room at the library.

Next Meeting – Thursday, August 8, at 5:30 pm. The meeting will be held downstairs in Room 105 due to the large upstairs conference room getting set up for the August 13 election.

President Merritt declared the meeting adjourned at 7:06 pm.

Respectfully submitted by
Ron Johnson, Library Board Secretary