



**Library Board of Trustees  
Minutes of Regular Meeting August 8th, 2024**

**Trustees Present:** Taylor Baert, Gail Hanson, Ron Johnson, Michele Merritt, Maureen Rogers, Deb Rose, Arvid Maki

**Trustees Absent:** None

**Also present:** Director Anne Miller

President Michele Merritt called the meeting to order at 5:30.

Motion to approve the agenda by Deb, seconded by Maureen. Carried unanimously.

Motion to approve the **Minutes for the July regular meeting** by Gail. Seconded by Deb. Carried unanimously.

**Citizens' Comments** – None. No representative from the Friends of the Library was present.

**Director's Report** – Anne attended the MORE Directors' Council meeting where the 2025 MORE budget was approved. Osceola will see a 6.1% increase to our portion of the budget compared to 2024. The percentage is based on the 3-year average of items in the library and the number of circulations. Summer Learning Program events continued. A young adult program for kids aged 12-18 was also hosted. The book bike traveled to a number of sites.

**Monthly Financials** – Motion to approve the financial report by Arvid, seconded by Maureen. Carried unanimously.

**Audit and Approve Bills** – Motion to pay the bills by Deb, seconded by Arvid. Carried unanimously.

**Gifts and Naming Rights Policy** – Michele talked to Diane Moser of the Millpond Learning Foundation and found that they did not specify any time frame on the naming rights that they granted. Anne rewrote the naming rights policy she presented at the last meeting after looking at a few more examples of similar policies. She asked Katelyn Noack of IFLS to review it. She did not suggest any changes. The library board suggested just one minor change – to move the fifth paragraph under Policy Guidelines to be the third paragraph. Deb made a motion, seconded by Ron, to approve the Naming Rights policy with the suggested change. Motion carried. The policy will be reviewed again in three years. The separate Gifts policy was approved at the last board meeting.

**Library Computer CIP** – Anne presented a Five-year Library Computer Capital Improvement Plan. The computers are nearly six years old. The plan is to replace them on a staggered schedule so that they don't need to be replaced all at once. The cost would be around \$5,000 per



**Library Board of Trustees**  
**Minutes of Regular Meeting August 8th, 2024**

year. For the first year, \$1,000 would come from the Business Equipment Budget line and the remainder from our Royal Credit Union account. IFLS will help with the recycling of the old computers. Motion by Arvid, seconded by Deb, to approve the computer purchases outlined for Year 1 and have Anne rework the replacement plan for Years 2 – 5 to even them out, to be reviewed at a later time. Motion carried.

**Blinds for Library Windows** – Anne presented quotes from Budget Blinds for window blinds in different areas of the library. The blinds will be like those in the Village offices and the downstairs meeting rooms. They are especially needed in the children’s area because the sun is damaging books on the shelves facing the windows. The total for blinds for all windows, after discount, is \$19,481.81, which includes installation. It is anticipated that an upcoming gift from the Judy Leisch estate will cover most of the cost, but the Friends of the Library are willing to help also.

Anne shared information on Library Trustee Training Week which will be held from August 19 to August 23, one session per day at noon. The webinars can be attended by each board member on their own at the scheduled times, or past webinars can be viewed at any time. Anne will reserve a room in the library for the first session on August 19: “Everything You Want to Know About Book Challenges.”

**Next Meeting** – Thursday, September at 5:00 pm. (Note: Not our usual time of 5:30 pm.)

President Merritt declared the meeting adjourned at 6:32 pm.

Respectfully submitted by  
Ron Johnson, Library Board Secretary