



Library Board of Trustees
Minutes of Regular Meeting October 10, 2024

Trustees Present: Michele Merritt, Gail Hanson, Maureen Rogers, Deb Rose, Taylor Baert,

Trustees Absent: Arvid Maki, Ron Johnson,

Also present: Director Anne Miller, Miriam Flysjo

Meeting called to order – 5:32 p.m.

Motion to approve the agenda by Deb, seconded by Maureen. Carried unanimously

Motion to approve the minutes for September meeting by Gail, seconded by Taylor. Carried unanimously

Citizen's Comments: Miriam highlighted some upcoming events including Boks and Biscotti featuring author Beth Dooley. She also relayed the Friends appreciation for the library and all they do for the community and area.

Director's Report: The blinds have been ordered and all are excited for them to arrive, which should be in the next couple of weeks.

Monthly Financials: Motion to approve the financial report by Deb, seconded by Maureen. Carried unanimously

Audit and Approve Bills: Motion to pay the bills by Maureen, seconded by Taylor. Carried unanimously

Blinds for Library Windows: The blinds have been ordered. The installation will be coordinated around the Director's schedule. Board is so grateful for the anonymous donation and Anne's work on finding and coordinating the purchase.

Budget: The Village audit is still not complete. As of right now we are \$738 in the good and should not owe the Village anything once it is finished. The library has never gotten year end audit numbers so has been budgeting off of year end numbers instead of the audit numbers. This has caused budgeting issues that Anne is working on resolving. She has received much help from Tanya from the Village office.

Update Animal Policy: The updates to the Animal Policy are very straight forward. And clear. Motion to approve the updated Animal Policy by Deb, seconded by Taylor. Carried unanimously



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Mr. Licky: Staff have been updated on the possibility of rehoming Mr. Licky. It was agreed by all that our library staff does not have the capacity to care for the snake. Motion to approve rehoming Mr. Licky by Taylor, seconded by Gail. Carried unanimously

MidwestOne Certificate of Deposit: We have a \$10,000 plus interest CD at MidWestOne that comes due on November 15. Motion to approve closing the MidWestOne CD and transferring the funds to RCU by Gail, seconded by Deb. Carried unanimously

Director's Vacation: Anne will be gone from October 20 – November 1. Library and Village staff have been notified, if issues arise library staff of Michelle, Cora and Dawn are to be contacted. Other library or board related emergencies please contact Michele Merritt or Deb Rose.

Polk County 5-year Library Plan Committee: Polk County will be updating the plan for the years of 2025-2030. They are looking for individuals to serve on the committee. Possible decisions to be made by this committee could include Act 150 fund. The county has opened an application for the committee.

Next Meeting: November 14

President Michele Merritt declared the meeting adjourned at 6:23 pm.

Submitted by Deb Rose, Library Board Vice President and Treasurer