



## **Library Circulation Manager (part-time) – Osceola, WI**

The Wilberg Memorial Public Library of Osceola is seeking a friendly, energetic, and organized person for a library circulation manager position. The job position includes supervising staff working the circulation desk, managing interlibrary loans, resolving patron circulation issues, understanding and implementing library policies, as well as performing basic library duties including shelving, circulation desk duties, and occasional help with library programs and events. A high level of comfort with technology is a must. The position is for approximately 27 hours a week, and the applicant needs to be able to work a combination of days, evenings, and occasional Saturdays. Postsecondary education is required; and three years of library experience is preferred. Starting wage is \$18.00/hr.

Submit cover letter, resume, and application (available to download on the library's [website](#) Employment Opportunities page or at the front desk of the library) to: [amiller@osceolapubliclibrary.org](mailto:amiller@osceolapubliclibrary.org) or deliver/send to the Wilberg Memorial Public Library at PO Box 816, 310 Chieftain St., Osceola, WI 54020.